

**REGULAR MEETING MINUTES
BOARD OF ALDERMEN OF THE CITY OF CUBA, MISSOURI
TUESDAY – OCTOBER 1, 2024 – 6:00 P.M.
CUBA CITY HALL COUNCIL ROOM**

Mayor Kevin Copling called the meeting to order. Aldermen present: Joyce Hartzell, Debbie Martin, Dave Honea, Tony Hutson, Harold Halbert, Jeff Bouse. Police Chief: Doug Shelton. City Attorney present: Charles Hurth III.

Motion by Hutson, seconded by Halbert, to approve the agenda. Vote: All ayes.

Citizens participation: None

Motion by Halbert, seconded by Martin, to approve the regular meeting minutes from September 17, 2024. Vote: All ayes. Honea abstained.

Motion by Hartzell, seconded by Hutson, to approve the executive session meeting minutes from September 17, 2024. Vote: All ayes. Honea abstained.

Motion by Halbert, seconded by Honea, to pay the bills as presented. Vote: All ayes.

Natural gas department committee recommendation – laborer position: Hutson stated that there was one signature on the internal job posting, Michael Montgomery. Honea asked about the labor positions being brought to equal pay. Martin asked if Montgomery makes the move can the water department work without him or share departments for a while. Mayor Copling asked Glen Shockley, water supervisor, if he can work one person short until one is hired. Shockley asked about types of positions to hire like an operator instead of a laborer. Mayor Copling stated that a special meeting can be held for an emergency hire if necessary. **Motion by Hutson, seconded by Honea, to move Michael Montgomery to the natural gas laborer/technician position once the water department laborer position is filled. Roll call vote: Hartzell-yes, Martin-yes, Honea-yes, Hutson-yes, Halbert-yes, Bouse-yes.** Honea asked if Montgomery can train with the natural gas department in the meantime if available, Shockley replied yes.

Motion by Bouse, to bump all laborers to equal starting pay. Attorney Hurth asked if that is within the budget and need to analyze if the budget can allow before deciding or that could be making a promise to employees that can't be kept. Mayor Copling stated that Bouse wanted to hold a salary workshop so it can be discussed so should wait for that. Mayor Copling stated that Montgomery might not want to move departments if the salary is changing. **Bouse rescinds motion.**

Shockley asked if Montgomery can still help on call outs and the council agreed.

Honea presented an invoice for the natural gas department for supplies from Groebner in the amount of \$5147.52. **Motion by Honea, seconded by Hutson, to approve the invoice \$5147.52 from Groebner. Vote: All ayes.**

Motion by Hutson, seconded by Honea, to advertise a water department laborer position internally, on social media, and look at past applications and if no response on October 4, 2024 run the advertisement in the paper with applications due by 4:00 p.m. on October 18, 2024. Vote: All ayes.

Bouse announced a salary workshop on Thursday, October 3, 2024 at 6:00 p.m. at City Hall Council Room. Attorney Hurth stated that it is open to the public.

Water department committee recommendations – bids for well #6 grounding system: Shockley stated that he is working on getting bids together for engineering and project costs for the water replacement project and will present once prepared.

Honea stated that there are bids to present for the well #6 grounding system.

Aesthetix	\$8,932.00
Flynn Drilling Co.	\$11,282.00

Motion by Honea, seconded by Martin, to approve the bid from Aesthetix for \$8,932.00. Vote: All ayes.

Airport committee recommendations: Martin stated that the airport executive board has not been updated in a very long and presented an updated board of John Fester, Dick Cole, Jim Gaddis, Jim Smith, Darren Heaton, and alternate Rhonda Koppelman. **Motion by Honea, seconded by Martin, to approve the Cuba Airport Board. Vote: All ayes.**

Martin stated that the airport consultant bids will be reviewed and then presented to the council.

Martin recommended to request ARPA funds for some airport expenses. **Motion by Martin, seconded by Honea, to approve the request for ARPA funds for airport expenses. Vote: All ayes.**

Martin stated that the airport applied for two grants and received a hangar grant and Cuba is one of three towns being considered for a terminal grant. The hangar grant is a 1.5 million dollar grant and the city would be responsible for 10%. The hangars are in poor shape and could be one storm away from damage. The current hangar is a ten unit and they would like to replace it with a twelve hangar unit as this is a revenue stream with rentals and there is currently a waiting list to rent the hangars. The airport committee recommended to allow capital improvement funding for the 10% responsibility. Hutson asked if the grant could still be received with the audits not up to date and Martin replied yes. **Motion by Martin, seconded by Honea, to approve capital improvement funds for the 10% responsibility of the hangar grant received. Vote: All ayes.**

EOC committee recommendations: Hutson stated that at the previous meeting a utility bill abatement was going to be approved for the EOC Director's office space at the County Coroner's office. An agreement was needed between the city and the county but there was concern with utility amounts and the possibility of them being high. Hutson stated that a resolve could be putting a cap on the amount and it was recommended by Darren Dake to cap it at \$600 per month. Attorney Hurth asked how long the agreement would be for and would need guidance from the council as well as details of the agreement asking what the city would be getting for the money. Martin clarified some details that it would be use of the space, internet, 24 hour access, the facility has a back-up generator, and the county would be responsible for the building maintenance and upkeep. Attorney Hurth will draft the agreement at the councils approval and asked who the county's contact would be. Mayor Copling recommended Attorney Hurth contacting Steve Black. Attorney Hurth asked how soon the council expected the agreement to be in place. Hutson stated that the bid to move the equipment was already approved. Martin asked the status of the EOC Director if waiting until the move and that there was no cooling center when they were hired in August. Hutson stated that the sirens have been tested.

Park and recreation committee recommendations: Hutson stated that at the last park and recreation meeting a 1, 3, and 5 year plan was discussed.

Hutson stated that the park and recreation board recommended getting portable bathrooms for Hood Park and the cost would be \$300. **Motion by Hutson, seconded by Honea, to approve \$300 for portable bathrooms at Hood Park. Vote: All ayes.**

Playground equipment bid: Mayor Copling stated that there are two bids for the playground with one being for the equipment and one for the fencing.

Attorney Hurth stated that to his knowledge, the city did not approve to request bids for this equipment. At the last meeting there was a vote approving the money be spent on playground equipment but first need to request bids, then have the park and recreation board review the bids to make a recommendation of how to spend and what to approve then present to the council. An expenditure of this large amount needs to go thru the bidding process, the park and recreation board review and recommend, then present to the council.

Mayor Copling stated that when going out for bids it is hard to compare equipment apples to apples and looked around at what he felt was the best for the city. Mayor Copling stated that the money is coming from capital improvement not the park tax money and questioned the need for a park and recreation recommendation.

Attorney Hurth stated that he is just trying to be clear on the situation and if spending that kind of money then recommends seeing what is available then pick the best for the cost and the park and recreation board recommending which park for placement.

Martin stated that she spoke with the equipment company and was told the equipment would only fit at Hood Park as they did not feel Tangle Creek was an appropriate location. Bouse stated that he also talked to the equipment company and that it would not fit in the original spot at Tangle Creek but would fit in another spot resulting in the ball field being taken out.

Mayor Copling asked if Attorney Hurth knew they were working on the playground project why now there is an issue with the bidding process. Mayor Copling stated that the park and recreation board do know about the equipment and they are using capital improvement money not park tax money. Attorney Hurth stated that with it being that much money, there should be a procedure followed for bidding as to how to spend the money and previously it was only voted on the money to be sent. Attorney Hurth stated that the city agreed to spend the money but is not in the position to get into an agreement as a bid wasn't presented with who and for what services.

Mayor Copling stated that the price of the equipment could increase if not approved by a certain date as it is a fall special. Hutson asked if any other companies off this piece of equipment as it is a large chunk of money and there are some concerns in the proposal and asked if the city can do the prepping and groundwork to save money.

Mayor Copling stated that he does not agree with Attorney Hurth and wants to table the issue until the next council meeting. Martin asked if a motion is needed to get other bids. **Motion by Bouse, seconded by Honea, to approve soliciting playground equipment bids. Vote: All ayes.**

Historical Museum cabinet bid: Bouse stated that this bid from Glen Tutterow is for specialized custom made cabinets for the Historical Museum and that is why there is only one bid. It was noted by Jennifer Basham that the funds would come from the park tax and a budget revision would be done for this project. **Motion by Honea, seconded by Bouse, to approve the bid from Glen Tutterow for custom cabinets for \$2000.00. Vote: All ayes.**

Police Chief report: Nuisance report – none

Street parking discussion: PC Shelton stated that while reviewing the previous motion for a street parking issue and then reviewing the current ordinances it is recommended due to safety concerns a no parking sign from here to corner set at 45 feet from North Treece Street along West Washington Street. It was also recommended due to current parking restrictions to make the west side of Green Street from West Washington to West Spencer Street a no parking zone. **Motion by Bouse, seconded by Honea, to approve the parking recommendations. Vote: All ayes.**

PC Shelton stated that Missy Mullally with the Cuba Animal Shelter is requesting that during the month of October the adoption fees be waived. Mullally stated that the shelter is full and has been with some animals being there for at least 90 days. Other surrounding facilities have had some success with this and would like to try. The current adoption fees are \$60 for a dog and \$20 for cats. **Motion by Bouse, seconded by Honea, to approve waiving the adoption fees for the month of October. Vote: All ayes.**

Motion by Hutson, seconded by Martin, to have the first reading of Bill No. 2149 by caption only.

Vote: All ayes. Clerk Garbo read Bill No. 2149 – An ordinance approving awarding the bid to Montgomery Sales Inc for purchasing a dump truck and authorizing the Mayor to sign any and all documents necessary to authorize the purchase. **Motion by Hartzell, seconded by Halbert, to approve the first reading of Bill No. 2149. Roll call vote: Bouse-yes, Halbert-yes, Hutson-yes, Honea-yes, Martin-yes, Hartzell-yes.** **Motion by Honea, seconded by Hartzell, to have the second reading of Bill No. 2149. Vote: All ayes.** Clerk Garbo read Bill No. 2149 a second time. **Motion by Bouse, seconded by Martin, to approve the second reading of Bill No. 2149. Roll call vote: Hartzell-yes, Martin-yes, Honea-yes, Hutson-yes, Halbert-yes, Bouse-yes.** Mayor Copling declared that Bill No. 2149 becomes Special Ordinance No. 917 on this 1st day of October 2024.

Motion by Hartzell, seconded by Honea, to have the first reading of Bill No. 2150 by caption only.

Vote: All ayes. Clerk Garbo read Bill No. 2150 – An ordinance approving awarding the bid to Hendrix Masonry LLC for block work and authoring the Mayor to sign any and all documents necessary to authorize the construction of this project. **Motion by Bouse, seconded by Halbert, to approve the first reading of Bill No. 2150. Roll call vote: Bouse-yes, Halbert-yes, Hutson-yes, Honea-yes, Martin-yes, Hartzell-yes.** **Motion by Bouse, seconded by Halbert, to have the second reading of Bill No. 2150. Vote: All ayes.** Clerk Garbo read Bill No. 2150 a second time. **Motion by Hutson, seconded by Hartzell, to approve the second reading of Bill No. 2150. Roll call vote: Hartzell-yes, Martin-yes, Honea-yes, Hutson-yes, Halbert-yes, Bouse-yes.** Mayor Copling declared that Bill No. 2150 becomes Special Ordinance 918 on this 1st day of October 2024.

Clerk Garbo stated that at the previous council meeting, the bid from Crull Construction LLC for carpentry work on the old firehouse was approved pending funding. Basham’s recommendation is that the funds of \$15,725.00 come from capital improvement. **Motion by Hutson, seconded by Bouse, to approve capital improvement funding for the old firehouse project. Vote: All ayes.**

Motion by Bouse, seconded by Honea, to have the first reading of Bill No. 2151 by caption only. Vote: All ayes. Clerk Garbo read Bill No. 2151 – An ordinance approving awarding the bid to Crull Construction LLC for carpentry work and authorizing the Mayor to sign any and all documents necessary to authorize the construction of this project. **Motion by Bouse, seconded by Halbert, to approve the first reading of Bill No. 2151. Roll call vote: Bouse-yes, Halbert-yes, Hutson-yes, Honea-yes, Martin-yes, Hartzell-yes.** **Motion by Hutson, seconded by Halbert, to have the second reading of Bill No. 2151. Vote: All ayes.** Clerk Garbo read Bill No. 2151 a second time. **Motion by Martin, seconded by Honea, to approve the second reading of Bill No. 2151. Roll call vote: Hartzell-yes, Martin-yes, Honea-yes, Hutson-yes, Halbert-yes, Bouse-yes.** Mayor Copling declared that Bill No. 2151 becomes Special Ordinance 919 on this 1st day of October 2024.

Bouse stated to Andy Simpson, electric supervisor, that the Sports Complex lights need to be fixes ASAP as there is a tournament and fall leagues beginning.

Bouse stated that some of the cameras were torn down, and someone tried breaching into the concession building at the Sports Complex. Bouse asked the status of the new camera system.

Simpson presented a bid to the council for a bypass switch at the substation from Fletcher-Reinhardt Co. for \$5700.00 as an emergency purchase as it could shut down circuits if not replaced. There is only one bid as they are the only place with a short receive time. Martin asked if all 3 switches are needed now and Simpson replied that they are very old and is switching all 3 at once while the circuits are down for the repair. **Motion by Hartzell, seconded by Martin, to approve the bid from Fletcher-Reinhardt Co. for \$5700.00. Vote: All ayes.**

Mayor Copling received a letter from MRPC stating the city needs to appoint a representative. Mayor Copling appointed Ray Mortimeyer. **Motion by Bouse, seconded by Martin, to approve the appointment of Ray Mortimeyer as the MRPC representative. Vote: All ayes.**

Hutson stated that the park and recreation board has 2 seats to fill. Mayor Copling appointed Rena Martin and Nancy Montgomery. **Motion by Honea, seconded by Hutson, to approve the appointment of Rena Martin and Nancy Montgomery to the park and recreation board. Vote: All ayes.**

Motion by Honea, seconded by Halbert, to enter into executive session – closed to the public pursuant RSMo 610.021 – Section 1) litigation; Section 2) real estate. Roll call vote: Bouse-yes, Halbert-yes, Hutson-yes, Honea-yes, Martin-yes, Hartzell-yes.

Motion by Martin, seconded by Honea, to go back into open regular session. Roll call vote: Hartzell-yes, Martin-yes, Honea-yes, Hutson-yes, Halbert-yes, Bouse-yes.

Attorney Hurth stated that the council met in executive session to discuss litigation and real estate and there were no final actions taken.

Motion by Honea, seconded by Halbert, to adjourn. Vote: All ayes.

Lainie Garbo, City Clerk